

PERSONAL ORGANIZING SYSTEMS

Franklin Covey

(www.franklincovey.com)

Based on a system that is focused around goal setting and growth in business, home, health, and spirituality. A modern day adaptation of the virtues of Benjamin Franklin. The Franklin Covey brand is well known for its executive planners and its leadership workshops.

Getting Things Done

(www.davidco.com/what_is_gtd.php)

Commonly referred to as GTD, this system is very popular in the web and graphic design industries because of its ease and simplistic methods of implementation. GTD focuses on the now, and only doing tasks that make sense with the environment and resources that you currently have available to you. Many followers have adopted an alternate version of GTD using index cards – this method has been dubbed the Hipster PDA (<http://www.43folders.com/2004/09/03/introducing-the-hipster-pda/>).

DIY Planner

(www.diyplanner.com)

An open source project to supply a cost-effective solution to maintaining a day planner. DIY is made of hundreds of different planning templates to choose from to create your own system. Other systems such as GTD and FranklinCovey each have their own templates available in the DIY Planner. The Planner is also quickly catching on with designers and creative types because it is so easy to make new templates to be used in the system.